

College Council Minutes

Date: 11.16.18 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Item/Presenter	Minute
Minutes	Minutes from the meeting held on 11/2/18 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Briefing on NWCCU Mid-Cycle Report and Visit	Jason Kovac and Elizabeth Carney shared the specifics regarding our upcoming mid-cycle report and visit from the Northwest Commission on College and Universities (NWCCU). The mid-cycle report is conducted to assist institutions in determining if the process of outcomes assessment will lead them to a successful year seven self-evaluation and peer evaluation. It is intended to be a formative and collegial evaluation with the institution in conversation with the evaluators. Not only are we submitting the mid-cycle report focusing on student outcomes assessment, we will also provide an addendum to respond again of the previous warning that the college received in 2016. The core report includes three parts including a brief overview related to learning outcomes assessment, offer two examples of an effective assessment cycle on campus, and our plans as we move forward to evaluate and improve our assessment system. Our report will reveal the that college has developed an assessment system in place, which we continue to evaluate and improve. We plan to submit a draft to NWCCU by winter break a little sooner than the official due date of late February. About eight weeks out before their visit, they will send details stating whom they would like to meet with specifically spending time with the individuals that have been involved with assessment. The visit will be different from previous visits with less college participation on a smaller, specific scope. It will consist of a team of two evaluators from peer institutions that will be on campus April 4 & 5, 2019. Look forward to an email communication providing reference materials, so we are all on the same page. Further questions, please contact either Jason or Elizabeth.
ARC – 1st Reads	Jennifer Anderson, the chair of ARC, brought forward two policies from Access, Retention & Completion. ARC 300 Credit Load Policy – first read. The new policy establishes the credit load expectations at Clackamas. Students enrolled in less than 12 credits are considered less than full-time. Students can enroll up to 18 credits as part of standard registration processes. Students who

	<p>wish to enroll in more than 18 credits in the same term, must meet the criteria, complete the Credit Overload Request form, and have advisor approval prior to the start of the term.</p> <p>Discussion: Ida Flippo asked if the approval from a Faculty Advisor would be acceptable. This inquiry will be discussed and brought back for a second read.</p> <p>ARC 403 Registration/Late Registration Policy – first read. Essentially, this is a practice that we currently have. This new policy specifically created to assist with our High School Connections classes. If students are attempting to register late for High School Connections classes, they must complete a Late Registration Appeal Form with the instructor’s consent along with a statement regarding the request for an exception to the registration.</p> <p>Discussion: No further comments were forwarded and will return for a second read.</p>
<p>Title IX & Confidential Advocacy/Resources</p>	<p>Patricia Anderson Wieck and Mary Vest joined us to refresh us on the obligations under Title IX and the confidential resources available at Clackamas. The college collaborated with Clackamas Women’s Services to support and help students who have experienced any form of sexual assault. Mary Vest’s position is funded by a grant which was the first of its kind in Oregon, and one of the very few across the nation. Her services are available to students, faculty, and staff. Mary’s position allows her to be discreet – she is not required to report. Mary’s office is located in the Barlow 202a, but is willing to meet anywhere, if someone does not feel safe on campus. Mary can be contacted by email at maryv@cwsor.org or schedule with her at CCAdvocate.youcanbook.me</p>
<p>Moodle Host Transition</p>	<p>Currently, the college’s Learning Management System (LMS) is Moodle and the third party host, Moodle Rooms, provides a server for the LMS to exist. Recently, Moodle Rooms was purchased by Blackboard. Over the summer, we signed our year-long contract with Moodle Rooms via Blackboard as our host provider for another year. In August, we received an email from Blackboard stating that they would no longer host Moodle. We were told that we would notice no difference, but this has is not the case. As a result, we have had a LMS transition without consent or consultation. We are currently operating on Blackboard Open LMS, not Moodle. Visually, it looks the same, but Jill’s concern is that Blackboard will move us to a Blackboard platform if we sign another contract. Normally, an LMS shift would involve a large campus-wide process, but due to the circumstances, we are not in the position to do that. Part of this visit to College Council is to inform the college that we need to shift LMS hosts to get us back to</p>

	<p>Moodle. We have shared our concerns with David Plotkin, are communicating with full-time and part-time faculty, and will continue to ask the college to review the host provider that we are considering. We have found that everyone is in support of us getting service that we need for improved functionality. If you are interested in being involved, please contact Jil Freeman. This is the beginning of us notifying folks that we are planning this necessary transition prior to summer term classes.</p>
<p>Committee Reports 1. Presidents' Council</p>	<p>Presidents' Council: Denice Bailey report that the only agenda item was the topic of professional development. Time allowed Tim Cook to have a robust conversation with the association presidents.</p>
<p>Association Reports 1. ASG 2. Classified 3. Part-Time Faculty 4. Full-Time Faculty 5. Administrative Confidential</p>	<p>1. ASG: No report.</p> <p>2. Classified: No report.</p> <p>3. Part-Time Faculty: Leslie Ormandy reported that the association meet and greet has been scheduled on November 30. Our bargaining team has been assembled. Tim Cook joined us for lunch on October 31 to meet association members.</p> <p>4. Full-Time Faculty: Ida Flippo reported for Laurette Scott. Skills Day Update - Classes will be cancelled at 4 p.m. not at 1 p.m. as previously announced. Classes that have traditionally held on Skills day will be allowed to run, for example, science labs. Position Opening Requests (PORs) - Explanations for needing faculty positions should have been included in your Unit Plans. To request positions, you need to participate in the Faculty Forum. Due to state budget uncertainty, currently only two positions have been designated as available. Full-time faculty who are retiring are encouraged to make this known before the forum.</p> <p>5. Admin/Confidential: Looking forward to the All-Staff Recognition on December 5.</p>
<p>Present</p>	<p>Cynthia Risan (Chair), Leslie Ormandy, Denice Bailey, Jennifer Miller, Sunny Olsen, Lisa Reynolds, DW Wood, Lizz Norrande, Brian Puncocher, Jennifer Andersen, Michell Gipson, Chris Sweet, Ida Flippo, Jason Kovac, Elizabeth Carney, Jaime Clarke, Mary Vest, Pat Anderson-Wieck, Esther Sexton, Jil Freeman, Ernesto Hernandez, Beth Hodgkinson (Recorder)</p>